

**CTWG STAFF CALL  
MINUTES  
21 JANUARY 2004**

Attendance:

WING COMMANDER  
VICE COMMANDER  
CHIEF OF STAFF  
STATE DIRECTOR  
CTWG SAFETY OFFICER  
AIRCRAFT MAINTENANCE OFFICER  
AIRCRAFT MAINTENANCE ASSISTANT  
DIR CADET PROGRAMS, DIR DDR/DIR PROF DEV  
ADMINISTRATIVE/PERSONNEL  
DIRECTOR OF COMMUNICATIONS  
COMMUNICATIONS LICENSING OFFICER  
GROUND OPERATIONS OFFICER  
FLYING SAFETY OFFICER  
EMERGENCY SERVICES OFFICER (ADY)  
EMERGENCY SERVICES ASSISTANT  
OPERATIONS TRAINING OFFICER  
STAN/EVAL OFFICER  
DIRECTOR OF AEROSPACE EDUCATION  
INTERNAL AEROSPACE OFFICER  
PROFESSIONAL DEVELOPMENT OFFICER  
FINANCE OFFICER  
CHAPLAIN  
HISTORIAN  
INSPECTOR GENERAL  
SUPPLY/TRANSPORTATION/REAL ESTATE OFFICER  
DIRECTOR OF INFO.MGMT/COMM.ASST.  
INFORMATION MANAGEMENT ASSISTANT  
PUBLIC AFFAIRS OFFICER

COL. Palmer  
MAJ Osborn (EX)  
LTC Rowen  
LTC ISABELLE (NP)  
LTC STIDSEN  
CAPT KELLING  
CAPT WRIGHT (NP)  
MAJ MARTEKA (EX)  
LTC HUCHKO  
MAJ VALLEAU  
CAPT C. KELLING  
LT SLEDGE (EX)  
CAPT LE BOEUF  
COL. STURGES  
CAPT FLETCHER (NP)  
CAPT SHAPIRO (EX)  
MAJ CATES (NP)  
CAPT OESTREICHER  
LT ABBATE (NP)  
LT PIENKOSZ (NP)  
MAJ FOROSTOSKI  
CAPT SAGENDORF  
LTC HORNER  
LT HALEY (NP)  
LTC BRIGNOLA (NP)  
MAJ WROBEL (EX)  
CAPT SCHINITIS  
LT JULIE BAILEY (EX)

(REP) representative; (NP) Not Present; (EX) Excused

Meeting called to order 7:30 p.m.

Prayer by Chaplain Captain Sagendorf.

**COL PALMER**

- Letter in mailboxes regarding nominations for awards – due February CC.
- Cadet and Senior of the year award nominations were due tonight.
- Letter in box also from National re Technical assets – we need to standardize our assets.
- Standardization of first 4 channels per a mandate from National – we should all be on the same frequency.
- Patriot mission started as a one day table top – by Christmas it became a two-day exercise. – I commend those pilots who flew. Besides OEM, there was TSA, FBI, DEA, DOT, COAST GUARD.
- After Col. Greenhut's briefing, Waterbury Hospital and DOT spoke with me.
- SAV – work up your check lists – we need to start cleaning up headquarters – we need a cleaning detail – clean your area.

- Information Management people were here last Sunday and did behind-the-scenes work – wiring and re-evaluating their plan to get more material.
- Encampment Dates – none at this time
- Still have vacancies on Wing staff
- 103<sup>rd</sup> – new commander, Phil Vasington.
- Stratford – Sandy McDonough commander again.
- Roster in your mail box – if corrections need to be made – send a note to LTC Rowen and he will correct. Will only publish when a lot of changes.

#### **LTC STIDSEN**

- Darwin Awards are in for 2003
- An American teenager is recovering from serious leg wounds he received from an oncoming train. He told police he was trying to see how close he could get his head to a moving train before he was hit.
- Will send each of us the other Darwin Awards he received.

Theme for this year's safety contest at Wing Conference is: **"Safety in All That We Do"**. – will announce this at the next CC

#### **LTC ROWEN**

- Thank you for card sent to him – Janet is doing well with death in family.
- The voucher form has been revised. Other voucher forms are obsolete – many check systems are in place.
- New staff member – 1Lt. Josh Leslie – Assistant in Cadet Programs/Historian
- SAV dates are 20-22 February – review guidelines for inspection – this is precursor to November inspection.
- Fuel slips were lost on the hard drive – needed to recreate the file
- Fuel slips should be paid now – no vendors have been calling.
- Patriot mission went very well – received great reviews
- Eval is scheduled for 22-23 October 04. RI is lead wing – we will have backup in place.
- Region Conference September 18 – will try to speak with Col. Belcher to try and pick and announce the Safety theme for next year after conference.

#### **LTC HUCHKO**

- Administration paperwork cleaned up
- Forms cleaned up
- Will start in file cleanup

#### **MAJOR FOROSTOSKI**

Sifting through mission paperwork.

#### **CAPTAIN LE BOEUF**

Not flying much

#### **CAPTIAN JOHN KELLING**

73x –IFR only – will go in for annual end of month  
998 will go for painting when 04E comes back – annual due in March

## **COL STURGES**

- Got all missions submitted to National (31<sup>st</sup> of Dec.)
- Having a difficult time getting people their 101 cards – can't find paperwork sent to Wing – we are doing cards by hand now to get temporary cards.

## **CAPT VALLEAU**

- OEM staff happy with the Patriot mission. Reports are glowing and thrilled with the cooperation of Chris Kelling, John Kelling and Dan Wrobel.
- Evaluations for all equipment and inventories for the squadrons – all commanders will have signed by February CC.
- A couple radios are not being used – at next CC will be present and issue one warning – use it or lose it. – will move radios not being used.
- Chicago – Museum of Science & Industry – nice aviation section
- As of last Friday, requested a budget of \$400,000 for updating communication equipment
- Wilton repeater is on the air – running well
- Region level – has been given one frequency and changeovers – NH has been given permission to start move over next 2 or 3 months.
- National is starting to get tricky on the frequency list – Wrobel will be moving the list off our web site – this information is classified.

## **CAPT SCHINITIS**

Nothing for MIS.

## **LTC HORNER**

I'm phasing out my activities.

He received a CD from LTC Hull with pictures from the Waterbury squadron reunion.

## **CAPT OESTREICHER**

- Passing around pictures when we went to the new AE museum at Dulles in Washington – was wonderful.
- We are going to try to do something with the Yaeger tests. LT ABBATE will be calling all squadrons to schedule something before April 1.
- Will be doing site visits to all squadrons by April 1
- Requested annual reports from squadrons – only received two
- Trying to get a model rocketry program for the cadets. Lt Abbate will try to call each squadron personally.
- Theme for AE project for Wing Conference – “Aerospace, Past, Present & Future”. Wants to get criteria out so there will be displays to judge. Will give criteria out in a week or so.

## **LT LESLIE**

- Major Marteka is downstairs interviewing cadets for National activities. 25 cadets have applied.
- CAC – attendance at record level – 15 cadets – working closely with Wing Conference Committee – will play an active part in it.
- May 1 & 2 – 169<sup>th</sup> color guard competition.
- Have received guidelines for AE and Safety displays.
- Wing drill team on again and off again.
- Received information from NYWG to be presented at the Wing Conference.

**CAPT C. KELLING**

- ROA's in process – caught up with requests.
- Training plans and Ops plan for Communications need to be rewritten again (Capt Valleau indicated done already but will need tweeking.)
- Want to have a basic course once a quarter – basic class one day and practical next day.

**CAPT SAGENDORF**

- Attended the Manchester Squadron banquet – there were three state representatives there – nice evening.

Meeting adjourned at 8:25 p.m.

Respectfully submitted,

//signed//

Cassandra Huchko, LTC, CAP  
Acting Administration Officer